

# **PUBLIC WORKS COMMITTEE**

## **AGENDA**

### **TOWN OF CHINCOTEAGUE**

**10 October 2006 – 5:30 pm – Council Chambers – Town Hall**

CALL TO ORDER

ROLL CALL

PUBLIC PARTICIPATION

AGENDA ADOPTION

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1. Consider approval of 12 September 2006 minutes.
2. Presentation from Bruce Patrick of Tidewater Utilities regarding regional wastewater systems
3. Director's report
4. Update on 9/1/06 storm clean-up
5. Discussion of traffic control problems during flood events
6. Consider water meter request 3570 Main Street
7. Schedule short list meeting for Wastewater RFQ submittals
8. Committee member comments

Public Works Committee Meeting  
12 September 2006  
MINUTES

Chairman Wolffe called the meeting to order at 5:30 pm.

Present:       Hon. Glenn Wolffe, Chairman  
                  Hon. Terry Howard  
                  Mr. Michael Cosby, Public Works Director  
  
                  Mr. Robert Ritter  
                  Ms. Anita Speidel  
                  Ms. Ellen Richardson  
                  Mr. Ray Rosenberger

Mr. Howard made a motion to adopt the agenda as presented. Mr. Wolffe seconded and the motion was approved.

1.       Consider approval of 8 August 2006 Minutes. Mr. Howard made a motion to approve the minutes as presented. Mr. Wolffe seconded and the motion was approved.
2.       Director's report. Mr. Cosby briefly updated the status of several projects and issues. Mr. Ritter added that we will begin the interview process for our Wastewater Request for Qualifications after the submittals are in later this month.
3.       Update on 9/1/06 storm cleanup. Mr. Cosby stated that we were roughly sixty percent complete on our storm cleanup activities and that we may be eligible for FEMA assistance to help defray our costs.
4.       Public Participation. Ms. Richardson asked about the status of needed road work on Jester and Accomack Streets. Mr. Cosby responded by indicating that we were still in the process of prioritizing conditions so that we can decide on our Fall paving projects.

Mr. Rosenberger suggested that the Town consider the purchase of a chipper in order to be better prepared for future storms.

5.       Committee member comments. Mr. Wolffe asked Mr. Ritter if it was appropriate for non-committee members to be present for the upcoming closed session. Mr. Ritter replied that Town Council members were welcome in this session.
6.       Closed Meeting in Accordance with Section 2.2-3711(A)(1) of the Code of Virginia for Discussion of Personnel Matters. Mr. Howard motioned,

seconded by Mr. Wolffe, to convene a closed meeting under Section 2.2-3711(A)(1) of the Code of Virginia to discuss personnel matters. The motion was unanimously approved.

Mr. Howard motioned, seconded by Mr. Wolffe, to reconvene in regular session. The motion was unanimously approved.

Mr. Howard motioned, seconded by Mr. Wolffe, to adopt a resolution of certification of the closed meeting.

Whereas, the Public Works Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act: and

Whereas, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Committee that such closed meeting was conducted in conformity with Virginia law:

Now, Therefore Be It Resolved that the Chincoteague Public Works Committee hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.

Vote: Ayes - Howard, Wolffe

Nays - none

Absent - Tarr

Mr. Howard moved to adjourn the meeting at 6:45 pm. Mr. Wolffe seconded and the motion was approved unanimously.

The next meeting is scheduled for Tuesday, 10 October 2006 at 5:30 pm.

August 30, 2006, 4:15 P.M., E.D.S.T.

TO: Mike Cosby, Supervisor of Public Works  
Town of Chincoteague  
FAX: 757-336-1965

FR: Natalie Berry  
FAX: 610-938-9890  
PHONE: 610 938 9000 X 2274 (W.)  
610 544 3411 (H.)

RE: water service at 3570 Main Street

Thank you for taking time for conversation last week  
and especially during Pony Penning Days. Following is my  
request and thoughts about restoring water to my cottage.

3570 Main Street

I would like to seek an exception to the current "one property, one meter" regulation and the following is my trail of logic.

1. When my late husband and I purchased in Chincoteague (1976) it was one property with two cottages, both occupied year round. The larger cottage had water service metered on Main Street and the smaller on Colona Lane. To secure funding for the property we had to ask the residents of the Colona cottage to move away. They were not paying rent.
2. Our family continued to use the property continuously and seasonally with residents of the Colona cottage off and on as we had guests. My oldest son and his wife resided there year round for two years about nine years ago. Until we began renovations on the cottage two years ago, despite a shabby appearance, it had a functioning bathroom and kitchen.
3. The property (two structures or not) has been fully functional and the water on Colona should have never been turned off. The meter is still in the ground. The location can be seen from a dip in the soil where a town employee (A.J.) dug it up as we discussed this matter with Mr. Jeffries over a year ago.
4. Other factors for possible consideration;
  - a. The cottage is not and will not be used as a rental.
  - b. The whole property will be willed to my sons in a family corporate arrangement.
  - c. There are no additional appliance uses for water. The plumbing is configured as it was when it was installed probably in the early 1950's.
  - d. Not restoring the existent meter will create a hardship as we go forward with renovations to the Main Street cottage as a water line will have to be run close to house (and foundation work), and past the new septic for a total run of almost 300 feet.
5. I would ask that this situation be made an exception or that I may "grandfathered in" to the previous allowances for meters.

08/30/2006

September 25, 2006

TO: Mr. Mike Cosby, Pupil Works  
Town of Chincoteague  
1-757-336-1965 (fax)

FR: Natalie Berry  
1-610 938 9000 X 2274 (phone)

As my water meter situation is discussed, hopefully at the October meeting, will you please add to my plea the fact that although my cottages are on one property Delmarva Power (and the dreadful, former cable company) both meter(ed) separately.

## CHINCOTEAGUE CODE

- (3) The property owner's request and supporting documentation shall be provided to the public works committee of the town council or its designee for a decision.
  - (4) The property owner will be notified in writing of the committee's decision. If the committee decides to grant an adjustment, the owner will be given a refund or credit on the next bill. The committee's pending decision in no way relieves the owner of full payment of the current bill.
  - (5) Adjustments are made through the date that the repairs are made and inspected by the town to that of the corresponding quarter of the previous year.
  - (6) Once an adjustment has been made, no further adjustment shall be considered for the same system for a period of five years. A system is defined as one meter or account number.
- (Code 1977, § 15-3; Ord. of 4-5-1999, § 15-3)

**Secs. 62-60—62-85. Reserved.**

### DIVISION 3. SERVICE CONNECTIONS AND EXTENSIONS

#### **Sec. 62-86. Service connection categories.**

- (a) Each single-family dwelling or single business structure on a single parcel shall be served with one water meter and service connection. The meter shall be placed on the parcel of the structure being served.
- (b) Multiple, single-family connected dwellings, connected rental unit structures, or connected business structures on a single parcel under singular ownership, such as apartment complexes, motels, hotels, shopping plazas and condominiums, shall be served by a single meter and service connection. The term "condominiums" as used in this section shall be defined as connected multiple-unit structures on a single parcel with the structure and parcel being jointly owned through an association or other legal vehicle. The meter shall be placed on the parcel of the structure being served.
- (c) Multiple, single-family detached dwellings or detached rental units on a single parcel and under singular ownership and without property division, such as rental trailer parks and campgrounds, shall be served with one meter and service connection on the same single parcel of the structures being served.
- (d) Multiple, single-family connected dwellings on individual and separate parcels and under individual ownership, such as town homes, duplexes, and triplexes, shall have individual meters and service connections serving and located on each of the parcels.
- (e) Parcels which are leased for a period in excess of one year shall be considered under ownership of the lessee and, therefore, shall comply with the requirements of subsection (a) of this section.

(Code 1977, § 15-4-1; Ord. of 4-5-1999, § 15-4-1)